

**2019 Sun Ray Summer School (June 17<sup>th</sup> - August 2nd)**  
**Parents and Students Information Agreement Paper**  
**Barbara Bush Middle School, D Hall, 515 Cowsboys Pkwy, Irving, TX 75063**

**Welcome To Our Summer Session**

Important information that student(s) and parent(s) should be aware of:

1. School Hours: Monday - Friday 7:30 a.m. - 6:00p.m. Picking up your child after 6:00pm will have an additional charge of \$5 for every 15 minutes after school hours. Enter from Memorial Garden Cafeteria (Main entrance)
2. Door is UNLOCKED ONLY between 7:30-8:50 am and 5:00-6:00 pm. If you need to pick up or drop your child when the doors are locked, please contact us (see below).
3. Morning classes starts from 8:30 a.m. to 12:00 noon.  
Afternoon classes will continue from 1:00 p.m. to 5:00 p.m. Please be on time.
4. All classes and class programs are subject to change without notice.
5. Daily sign in is required by student or parent's student at Sign In table during Morning or Afternoon classes for attendance tracking and safety of our students.
6. Student or parent's student are responsible for the student(s) Sign Out so the school can keep track of who have been picked up and who have left the building.
7. Half-day tuition does not include lunch. Lunch is \$5.00 per day. Parents are welcome to join their kids for lunch, but please notify the school a day in advance. **Also, if the student has a list of allergic reactions to certain foods or is a vegetarian, please notify us.**
8. On the Summer School Registration Form, parent(s) please select which week your child(s) will be attending. Your commitment to the schedule will be liable to your payment for those tuition weeks.
9. Is a student is sick or unable to attend school, please notify the school as soon as possible.
10. Tuition payment is due once every two weeks; late payment will result in a fine of \$20.00. If the students' parent(s) wishes to pay once a week instead, there will also be an additional charge of \$20.00. A Return Check will be a bank charge \$35.00. Tuition payments are final and non-refundable.
11. Parent(s) must sign a wavier form for student(s) that wishes to attend school field trips.
12. For safety reasons, student(s) are required to **wear the school's green t-shirt on Tuesday and Friday** in order to participate in school field trips.  
The school T-shirt is sold upon request.
13. Student is responsible to bring their own school supplies such as pencils, notebook paper, scissors, markers, and crayons.
14. Kindergarten student(s) are required to bring their pillow, blanket, and sleeping bags for naptime. An extra change of clothes is recommended for precautionary reasons.
15. All student(s) are not allowed to bring any valuable items to school; of the student(s) chooses to disobey this rule and their valuable item(s) were either lost in or on school ground/field trips, Sun Ray Summer School will not be held responsible to your student's actions.
16. Parents please leave your work number or cell phone number on the registration for emergency purposes, if any occur.
17. No roller skating shoes (Heely's, etc.). Dress code that is in place during the regular year also applies during summer school.
18. Parents please pick-up student's weekly studies paper on Friday.
19. For further assistance or questions, please call: Zin Fan 972-365-1895
20. Shu-Hui Ko 972-357-4840.

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**School Rules:**

1. No stealing. Students are not allowed to touch other student's belonging or stealing other's property.
2. No graffiti or profanity in or on school ground. Students are not allowed to write on school property. If the student(s) chooses to disobey this rule, consequences penalty will be enforced. Students could be expected to pay for property damaged.
3. No Fighting. Students are to keep their hands to themselves. No weapons are allowed on school premise (this includes fake toys guns, any water guns, swords, slingshots, etc.).
4. No skipping classes. Students are **NOT** allowed to skip classes.
5. No making fun, discriminating, or insulting other students (**No Bullying at All**). Be respectful to everyone.
6. No cell phones are allowed during class. (cell phones are not allowed out on desk, and will be taken up if seen) Cell phones that are confiscated will be turned off. The student can retrieve their cell phone by seeing either the principal/head counselor/vice principal. Only student's parent can retrieve the phone.
7. No horseplay. Students are not allowed to roam the hallways at anytime. If the student were found disobeying, punishment (rule 2 below) and property damaged will occur.
8. No stealing school's property. This includes gloves that are used for serving food/beverages.
9. Students are not allowed under bleachers at any time. Stay in the classroom during snack/lunch/after school.

Punishment Consequences in order:

1. One warning.
2. Lost of field trip privileges.
3. Parent(s) are called and student is removed from school for one day.
4. Two day suspension.
5. Removal from school without refund tuition fee.

By signing the following, you are acknowledging that you the student(s) and you the parent(s) completely understand the rules and consequences of Sun Ray Summer School.

Student Signature: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_